

Vibe Arts LAMDA Terms and Conditions

Vibe Arts | www.vibearts.co.uk | 0208 058 18 58

By enrolling your child in LAMDA Acting coaching sessions with Vibe Arts Theatre School, you agree to abide by these terms and conditions. If you have any questions or concerns, please do not hesitate to contact us.

1. Payments:

- All LAMDA payments are final.
- There are no refunds for missed sessions.
- LAMDA places cannot be transferred.
- Full payment is required upfront for the upcoming term unless a payment plan is arranged in advance. If payment is not received for all sessions in the upcoming term the student will not be permitted to attend sessions.

2. LAMDA Syllabus Coverage:

- Vibe Arts cover the LAMDA Acting syllabus only, from Introductory grades all the way up to the highest medal grade (Grade 8).

3. LAMDA Lab:

- Access to LAMDA Lab (vibearts.co.uk/lamdalab) is exclusive to Vibe Arts LAMDA students.
- Sharing or making these resources available to others is strictly prohibited.
- Student's first name will be listed in the designated school folder on LAMDA Lab for the purpose of their speeches being accessible online for home practice etc.

4. LAMDA Logs:

- For students who are given LAMDA logs, parents/guardians must sign this weekly, review the home tasks set and ensure home tasks are completed.
- Parents/Guardians must ensure their student brings their LAMDA log to each session if applicable.

5. Home Practice:

- Parents/Guardians agree to support their student to learn their LAMDA pieces and practice at home as well as continue any progress with the Vibe Arts LAMDA knowledge resource sheets.

6. Session Materials:

- Parents/Guardians agree to send their student to each session with printed out pieces (available at LAMDA Lab), printed resource sheets, a notepad and pen, and a LAMDA log if applicable.

7. Cancelled Sessions/Teacher Absence:

- In the event of unforeseen circumstances that impact the LAMDA sessions, Vibe Arts will make all efforts to reschedule or provide alternative arrangements; however, if rescheduling is not possible, Vibe Arts reserves the right to cancel LAMDA sessions.
- If a LAMDA session is cancelled by Vibe Arts, a discount code for future LAMDA payments will be provided.

8. LAMDA Coaches:

- Vibe Arts reserves the right to assign LAMDA coaches to students and to change LAMDA coaches at any time.
- The LAMDA coach determines the appropriate LAMDA grade for each student and will decide when the student is exam-ready.
- All our LAMDA coaches are experienced Acting tutors and Enhanced DBS checked.

9. LAMDA Exams:

- Details of LAMDA Exam fees (plus the Vibe Arts booking administration fee) can be found at vibearts.co.uk/lamda#exam-fees
- The LAMDA Exam booking process is detailed below:
 - When the LAMDA coach deems it appropriate for the student to take the LAMDA Exam, Parents/Guardians will be sent an email with a link to the Vibe Arts LAMDA Booking Request form. The email will suggest the earliest possible date on which the student could take the exam.
 - To request a LAMDA Exam booking, parents/guardians should complete the online booking request form, providing details of first and second choice exam dates. Parents/Guardians should select these dates with care, taking into account any other student/family commitments, since LAMDA will not make any alterations to assigned exam dates/times once the exam date is confirmed.

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- Full payment of the LAMDA Exam fee is also required in order to complete and submit the online booking request form.
- On receipt of the completed booking request form and full payment, Vibe Arts will contact LAMDA to schedule the exam based on the information provided in the form.
- Please note that payment for LAMDA Exams (including the Vibe Arts booking administration fee) must be made in full to secure a booking, as payment plans are not available for exam fees.
- Exams may take place on either a Saturday or Sunday between 9:30 am and 5:30 pm and exam times are confirmed by LAMDA two weeks prior to the exam.
- Exam fees are non-refundable and non-transferable.
- Parents/Guardians or a designated adult must chaperone students to and from the exam on exam day. Please note that the LAMDA Exam takes place at LAMDA, Barons Court, London.

10. Respectful Behaviour:

- During LAMDA sessions, students are expected to follow instructions, behave appropriately, and refrain from being disruptive.

11. Medical Conditions:

- Parents/Guardians must disclose any medical conditions or allergies to ensure the safety and well-being of their child.

12. Photography and Video Announcement:

- If parents/guardians agree to photography upon sign-up, Vibe Arts may share a photo or video announcement of their student's exam result on social media platforms, using their first name only. They may also be included in social media around delivery of LAMDA at Vibe Arts. Vibe Arts has a strict photography and video policy which can be viewed at vibearts.co.uk/terms-and-conditions

13. Data Protection:

- Vibe Arts complies with the Data Protection Act and GDPR regulations.

14. Change of Contact Details:

- Parents/Guardians are responsible for informing Vibe Arts of any changes to their contact details.

15. Changes to Terms and Conditions:

- Vibe Arts reserves the right to update or modify these terms and conditions at any time.
- Parents/Guardians will be notified of any changes.

16. Complaints Procedure:

- Any complaints should be made directly to Vibe Arts Principals Matthew Rowland and Alex Turney via email at mail@vibearts.co.uk.